

# Digital Project Plan

<b>Project Topic:</b>			
<b>Research Question:</b> The question that will drive your project and research. While it may change, writing down this question should help to provide you with an overall sense of guidance.			
<b>Goals:</b> Expectations upon completion of the project,  i.e. What does this project contribute tot? What skills have I learned by doing this project?			
<b>Materials:</b> All materials including books, media, equipment (cameras, recorders, scanners), etc. that are needed to complete the project	<input type="checkbox"/> print <input type="checkbox"/> text (digital) <input type="checkbox"/> images <input type="checkbox"/> audio <input type="checkbox"/> video <input type="checkbox"/> metadata <input type="checkbox"/> <input type="checkbox"/>	<b>have</b> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<b>need</b> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Assessment:</b>  i.e. How will you know that the project has succeeded? What are your measures assessing the project against your project goals?			
<b>Publishing/Sharing:</b> An activity that summarizes and/or evaluates the learning process or product and shares with others  i.e. IS symposium, conference, etc.			

<p><b>Logistics:</b> Any arrangements with people, places, or things (schedule with collaborators, reserve spaces or equipment)</p> <p>i.e. Educational Technology, IT services, Library</p>	
<p><b>To Do:</b> Any reminders</p>	